

14<sup>th</sup> January 2013

Dear Members,

You are cordially summoned to a Meeting of Melksham Without Parish Council which will be held D.V. next **Monday 21<sup>st</sup> January 2013 at Crown Chambers, Melksham at 7.00 p.m.** to consider the Agenda below. Minutes of the last full Council held on 10<sup>th</sup> December are enclosed together with Minutes of the Special Finance and Planning Council Meeting held on 7<sup>th</sup> January.

Kind regards

Yours sincerely,

Mary Jarvis

Clerk

## **AGENDA**

### 1. Welcome and apologies

### 2. a) To receive Declarations of Interest

- b) Staff Training and Fire Safety – (i) to note Clerk has re-qualified in Level 2 Health and Safety  
(ii) To note Neville O-Sullivan of Total Equipment will act as Fire Marshal for MWPC in the event of Clerk's absence during Fire Incident.
- c) To note Dispensation to discuss W12 02298 Development off Portal Road, Bowerhill (*See 6A(i) below*)

### 3. Public Participation

### 4a) To approve Minutes of Special Finance and Planning Meeting 7<sup>th</sup> January

- b) Any matters arising
  - (i) Min. 359/12 (d) To note receipt of Final Budget
  - (ii) Min. 362/12 New employee – pension report
  - (iii) Min. 364/12(ii) Freedom of Information request

### 6a) To consider the following planning applications:

- (i) W12 02298 Erection of a manufacturing and storage facility, with ancillary offices and plant and associated infrastructure including a new vehicular access from Portal Road, HGV parking, car parking, motorcycle and cycle parking, landscaping and associated works, extension of the existing Portal Road to connect to the roundabout with Westinghouse Way demolition of existing Pavilion and erection of replacement Pavilion off Westinghouse Way and associated works.
- (ii) W12 02219 Jonathan Sinclair, Folly Cottage, Shaw. Change of use of land to west of Lowden Nurseries from horticultural to domestic garden.
- (iii) W12 02366/FUL James Hill, 192 Westlands Lane, Whitley. Replacing conservatory with extension

*And any others which may be received*

6b) Planning Correspondence

- i) New residential development at Forest and Sandridge Primary School – 2 letters of concern
- ii) W 12 02026 Demolition of existing house and erection of 2 new house at 188 Woodrow – Notification that this application has been withdrawn.
- iii) To note the Appeal for a dwelling at Sheeshnag, Shaw Hill has been dismissed.
- iv) Solar Farm, Broughton Gifford – offer of defibrillator for Shaw and letter from Mike Wilmot, Wiltshire Council
- v) Shaw and Whitley Pre-School Fence – letter of thanks from Val Davis
- vi) MUGA at Hornchurch Road – to confirm planning permission is not required

7a) To approve the Minutes of Council Meeting held 10<sup>th</sup> December

b) Any matters arising

- (i) Min.334/12 Parish Defibrillator – response to grant request (if received)
- (ii) Min. 346/12 Pavilion Contract Cleaning

8. Finance

- a) To note receipts and approve accounts for payment
- b) Grant Aid to Wiltshire School of Gymnastics – confirmation of amount.
- c) To note change of name of IT host company

9. Emergency Planning

- a) Production of new Emergency Plan
- b) Emergency Planning Exercise 20<sup>th</sup> February

10 Drainage and Flooding Issues

- a) Further letter from 209 Corsham Road
- b) Flooding Meeting 20<sup>th</sup> February – email from Wiltshire Council

11. Speeding Concerns

- a) Beanacre – request for SID from Beanacre resident
- b) Speed of traffic on Townsend Farm roundabout

12. Highway Issues

- a) Lorry restriction signs – Notification that these are due to be installed on 14<sup>th</sup> January and the issue has therefore been closed
- b) Green and grey bins, School Lane Shaw- Notification that this issue is to be closed as discussions are now taking place between the school and School Lane residents. The residents requested a mirror but Mark Stansby has rejected this
- c) Wiltshire Council request for proposals for Waiting Restrictions by 31<sup>st</sup> January
- d) Safety Issue, Townsend Farm
- e) To note new Wiltshire Council Highways Contract
- f) Melksham Cycle Network – letter of thanks for comments ( Cllr Brindle) – *see back of email*
- g) Request for lighting along path near Hawthorn Road

13. General Correspondence *for action*

- a) Diversion of FP 22 and New Footpath Order, Snowberry Lane to Clackers Brook
- b) Bryansfield Allotments – request for allotment plot on compassionate grounds
- c) ROSPA Play Area Safety Inspection 2012 – report from Clerk
- d) Bowerhill Sports Field – Letter from JCP Solicitors to confirm the Land Registry application is now complete.
- e) Community Events – email from Jane Scott OBE